



APPLICATION PACK  
FOR THE POST OF

1:1 Teaching Assistant

(12 Month Fixed Term Contract  
starting September 2025)





## CHEAM | Overview

Cheam is a wonderful co-educational prep school on the Berkshire/Hampshire border. The school is situated in a stunning rural location ten minutes from Newbury and fifteen minutes from Basingstoke, just off the A339. It is surrounded by smaller towns and villages from which it draws many of its pupils.

Cheam was founded in 1645 and is one of the oldest prep schools in the world. Cheam is an IAPS boarding and day school with some 375 pupils, boys, and girls. Cheam prides itself on its excellent all-round record academically, musically, artistically and on the sports field. The facilities are outstanding. On completing their life at Cheam, children move on to the top Public Schools in England, including Eton, Wellington, Marlborough, Radley, Harrow, Winchester, Bradfield and St. Mary's Calne. The school is non-selective yet achieves consistently high standards academically.

### 1:1 Teaching Assistant

This is a 12-month Fixed Term Contract appointment for the position of Teaching Assistant. You will work with a Year 1 child in a one-on-one capacity to support their educational journey.

It is expected that the successful candidate will show great enthusiasm and passion for working with young children and be prepared to support the pupil in all areas of academic and pastoral care both in the classroom and throughout the school day.

A full commitment to the rich life and ethos of the school is expected. There are numerous opportunities for this, and the school offers a wide variety of activities for the children.

## JOB DESCRIPTION

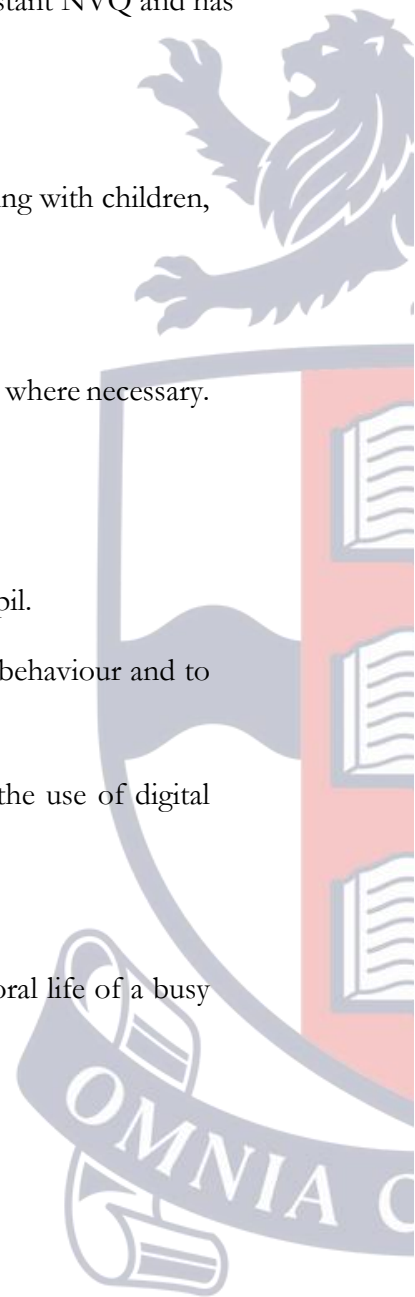


### Key Skills Required

The ideal person for this post will be someone who has a level 3 Teaching Assistant NVQ and has good literacy and maths skills.

The Teaching Assistant will:

- Be able to communicate clearly and persuasively both orally and in writing with children, staff and parents alike.
- Be well organised and hard working with a good sense of humour.
- Be able to work calmly and accurately under pressure and show resilience where necessary.
- Be able to work collaboratively with colleagues within the school.
- Be prepared and able to initiate and manage change, where necessary.
- Be aware of, and devoted to, the educational needs of the individual pupil.
- Display absolute commitment to the highest standards of professional behaviour and to promote the welfare and safeguarding of children.
- Be proficient in the use of IT and to understand issues that arise in the use of digital learning within a school environment.
- Act at all times as an outstanding ambassador for the school.
- Be willing and able to contribute to the wider extracurricular and pastoral life of a busy day and boarding school.



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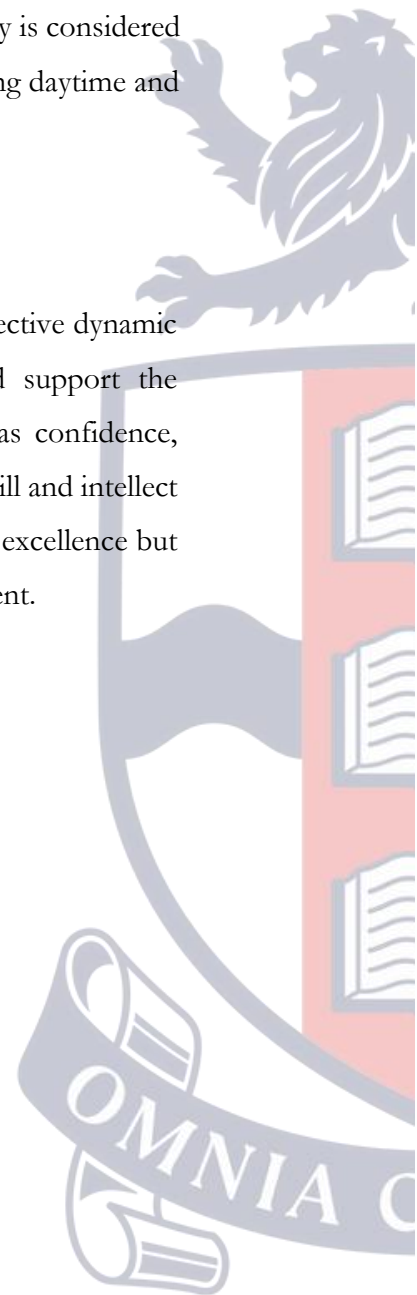


### Other Responsibilities

A willingness to contribute to the life of the school beyond the usual school day is considered essential. There is an appropriate level of duties, in line with other staff including daytime and evening duties (ad hoc events and parents' meetings).

### Teaching at Cheam

It is expected that candidates for all teaching posts will support the strong collective dynamic and inspirational ethos of the educational philosophy of the school and support the community aims of our school life. We are looking for a candidate who has confidence, integrity, humility, fun and humour and is happy to give their time, expertise, skill and intellect to children and colleagues. At Cheam, we are not only committed to academic excellence but also to the personal growth and character development of each and every student.



## Salary and Hours

Cheam offers a competitive salary according to experience and qualifications.

Hours of work are expected to be Monday to Friday 9am – 2.30pm/3.30pm.



## School Holidays | Days Off

School holidays are usually 3 weeks at Christmas, 3 weeks at Easter, 8 weeks in the summer, 1 week for February, May and October half terms. There are regular staff meetings and INSET days just before the start of each term and all staff are expected to attend these.

## BENEFITS

### LOCATION

Nestled in 100 acres of beautiful Berkshire countryside



### CAREER PROFESSIONAL DEVELOPMENT

including mentoring and a variety of training opportunities



### LUNCHES

Meals, snacks and refreshments provided



### GENEROUS PENSION SCHEME



### WELL-BEING

Focus on staff well-being, yoga classes, team socials and access to physio and counsellors



### FACILITIES

Use of school facilities when available





## WORKING AT CHEAM



Our staff are Cheam's greatest asset. From the inspiring and experienced teachers to the efficient and friendly support teams, everyone contributes to the special environment at Cheam. Cheam offers the brightest of learning environments. It is the perfect place for staff to thrive and grow.

“Having worked in a number of schools, when I found Cheam, it felt the most like home. The team, the amazing site and the positive, can-do attitudes are what makes it a great place to work and live.”

“The pupils who are happy, engaged, so well-mannered and keen to learn make coming to work something I genuinely look forward to.”

“The feeling of camaraderie amongst the staff and being part of the Team Cheam. It's a very special community.”

“It's a privilege to work in such a beautiful setting, with a brilliant group of colleagues who make coming to work worthwhile.”

### *Quotes from Staff Members*

- “The quality of the pupils academic and other achievements is excellent.”
- “Pupils throughout the school display extremely positive attitudes towards their learning.”
- “Pupils show highly developed knowledge and strong understanding and skills across their studies.”
- “Pupils are excellent communicators.”
- “The quality of the pupils personal development is excellent.”
- “Pupils show high levels of self-understanding and self confidence for their age.”
- “Pupils behave notably well and show respect and kindness towards others.”
- “Pupils have a strong understanding of how their decisions affect their development.”
- “Pupils are extremely socially aware and collaborate highly effectively across all areas of school life.” *Quotes from the ISI Inspection Report 2023*

See also:

[THE GOOD SCHOOLS GUIDE](#)

[MUDDY STILETTOS SCHOOLS REVIEW GUIDE](#)

## HOW TO APPLY & KEY DATES



- Candidates should complete the application form and equal opportunities form found on our website at [www.cheamschool.co.uk](http://www.cheamschool.co.uk) and provide a covering letter. Applications will not be accepted without a completed application form.
- Covering letters and application forms should be submitted by post to Cheam or online to Jenifer Hillman [hillmanj@cheamschool.co.uk](mailto:hillmanj@cheamschool.co.uk)

### Key Dates

Closing date for receipt of applications is **7<sup>th</sup> May 2025 at 12 noon.**

Interviews will be held week commencing 12<sup>th</sup> May 2025 although the school reserves the right to call someone to interview before the closing date.

**Start Date: September 2025**

Cheam School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Applicants must undergo child protection screening, including checks with past employers and the Disclosure and Barring Service.

**At Cheam we are committed to a culture of equality, diversity and inclusion. We value difference and recognise that individually we perform well but collectively we shine. If you believe your personal values would fit with the Cheam values we would love to hear from you. Whatever your background, if you lead by example, show resilience and kindness and seek always to integrate and share, please get in touch**





