



CHEAM SCHOOL | PARENT PORTAL

- Step One: Requesting a password

To access the Cheam School Parent Portal, you will first need to set a password.

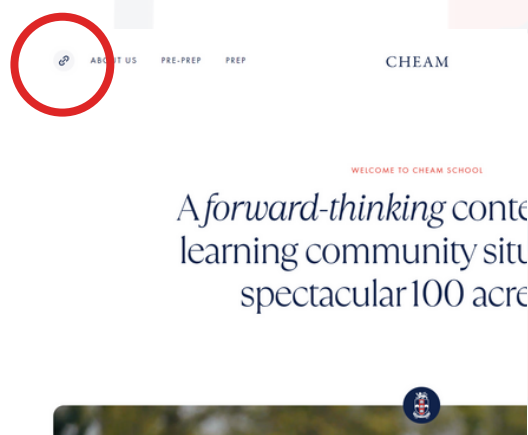
This can be done by visiting: <https://cheamschool.myschoolportal.co.uk/request-password> Enter your email address, and then set your password for the Parent Portal.

- Step Two: Login

The Parent Portal is found at the following address:

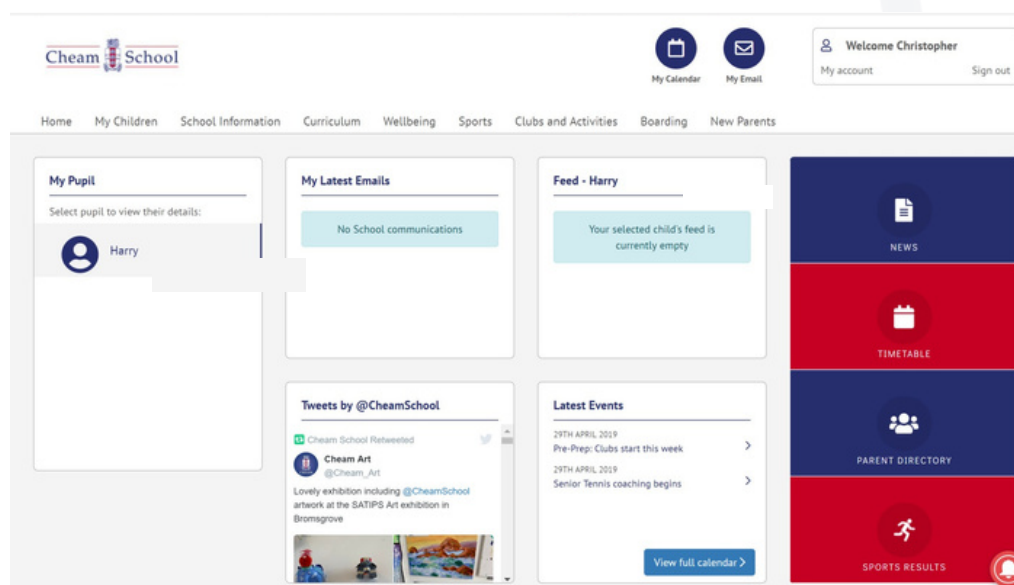
<https://cheamschool.myschoolportal.co.uk/login>

You can also navigate to the Portal via the school website, by clicking the link in the top left-hand corner of the homepage.



- Step Three: Navigating the Parent Portal

When you log in to the Parent Portal, you will see the following homepage:



On this homepage you are able to see emails sent from the school, a summary of our latest events and tweets.

By clicking the tabs along the top, you will be able to access:

- My Children – reports and assessments, absence forms and any other consent forms that require your attention.
- School Information – a range of whole school content including lunch menus, school policies, form lists and staff contacts
- Curriculum – information about subjects and year groups
- Wellbeing – information about matronal and pastoral care
- Sports – information about sports
- Clubs, Activities and Sports – information about clubs for both prep and pre-prep schools, including the ability to book clubs
- Boarding – information and news about boarding life at Cheam
- New Parents – answers to frequently asked questions for new parents

The screenshot shows the Cheam School Parental Portal interface. At the top left is the Cheam School logo. A navigation bar contains tabs for Home, My Children, School Information, Curriculum, Wellbeing, Sports, Clubs and Activities, Boarding, and New Parents. On the right, there are icons for 'My Calendar' and 'My Email', and a 'Welcome' box with 'My account' and 'Sign out' links. The main content area is divided into several sections: a 'My Latest Emails' section with a 'No School communications' message; a 'Feed' section with a 'Your selected child's feed is currently empty' message; a 'Tweets by @CheamSchool' section showing a tweet about an art exhibition; a 'Latest Events' section with dates and event titles; and a vertical sidebar on the right with icons for 'NEWS', 'TIMETABLE', 'PARENT DIRECTORY', and 'SPORTS RESULTS'. A small notification bell icon is visible in the bottom right corner of the sidebar.

Access to your child's calendar

The 'My Account' icon allows you to access your personal details, enabling you to update your contact information

Photos of your child taken at school events (if you have given relevant permission)

Shortcuts giving you easy access to key information

Set up automatic notifications for the Portal